

**Minutes
City of Glendale
Housing Advisory Commission
Community Housing
6842 N. 61st Avenue
Monday, February 1, 2010
4:00 p.m.**

Commission Members Present

Philip Reina, Chairperson
Thomas Castaldo, Vice-Chairperson
Michael Buettner, Commissioner
Jeffery Hyvarinen, Commissioner

Staff Members Present

Erik Strunk, Director
Elaine Adamczyk, Housing Administrator
Diana Whittle, Senior Management Assistant
Erin O'Neil, Senior Management Assistant
Lois Brooks, Senior Secretary
Mark DeNauw, Housing Representative

I. Call to Order

Chairperson Philip Reina called the meeting to order at 4:10 p.m.

II. Roll Call

III. Approval of Minutes, December 10, 2009 Meeting

A motion was made by Commissioner Michael Buettner, and seconded by Vice-Chairperson Thomas Castaldo, to approve the December 10, 2009, minutes. The motion carried unanimously.

IV. Business From the Floor

None.

V. Lamar Homes

Staff members and the commission went on a tour of the Lamar Homes public housing units damaged by fire several months ago and discussed possible reconstruction items. The tour was requested by the commission. No action taken.

VI. Federal Reporting

Staff members Diana Whittle and Erik Strunk provided the commission with some new federal reporting requirements generated by the receipt of \$319,325 federal stimulus. In addition, Community Housing has hosted auditors from the General Accounting Office

(GAO) four times in the last seven months to ensure that accurate information is included in their congressional report. No action taken.

VII. Homeless Prevention and Rapid Re-housing program (HPRP)

Staff member Diana Whittle provided an update to the commission on the new federal stimulus program funded with one-time federal funds. More than \$914,000 was awarded to the City of Glendale Community Revitalization Division, who is using the Community Action Program (CAP), St. Vincent de Paul, and Homeward Bound as sub-recipients to help administer the funds. To date, there have been five workshops through CAP; 168 families have been assisted with rent and/or utility assistance in their current rental unit, and an additional 26 families have been processed for move-ins to rental units. No action taken.

VIII. Section 8 Program Budget and Voucher Use Comparison

Staff member Elaine Adamczyk provided the commission with an overview of the relationship between the federal annual budget authority and housing assistance payments, and the number of vouchers issued versus the number of vouchers used, and how they all tie in to the overall financial operations of the Section 8 Housing Choice Voucher rental assistance program. No action taken.

IX. Census 2010 Community Outreach

Staff member Erik Strunk provided information to the commission about the upcoming census, and how important it is to the city to ensure the 2010 Census is a success. No action taken.

X. Agency Plan Review

Staff member Elaine Adamczyk discussed the review and approval by the commission of the updated agency plan and the importance of holding the public hearing at the next Housing Advisory meeting. No action taken.

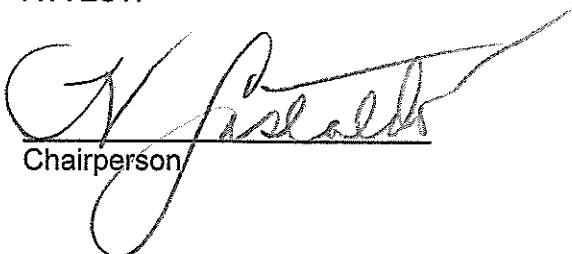
XI. Commissioner Comments and Suggestions

Commissioner Michael Buettner suggested flexibility of time and location when scheduling upcoming meetings. No action taken.

XII. Adjournment

A motion was made by Commissioner Michael Buettner, and seconded by Vice-Chairperson Thomas Castaldo, to adjourn. The motion carried unanimously, and the meeting was adjourned at 6:05 p.m.

ATTEST:


Chairperson


Secretary