

**Meeting Minutes  
CITY OF GLENDALE  
CITIZENS ADVISORY COMMISSION ON NEIGHBORHOODS  
Glendale City Hall – Room B-3  
Wednesday April 7, 2010  
6:00pm**

MEMBERS PRESENT: Sharon Sprague – Chair  
Vickie Loya, Vice Chair  
JoAnn Caufield  
Judy Atkins  
Bill Jocewicz  
Sharon Brown  
Sharon Heatwole-Chicks  
Matthew Versluis  
Frank Hinds  
Barbara Cole  
Hugh Leonardo

MEMBERS ABSENT: None

STAFF PRESENT: Matt Cohrs, Neighborhood Partnership Administrator  
Josie Romero, Neighborhood Services Coordinator  
Angie Wilkie, Neighborhood Services Coordinator

OTHERS PRESENT: Belen Caballero, Oakhollow HOA  
Barb Corzine, Oakhollow HOA

**I. Call to Order**

Chair Sprague called the meeting to order at 6:04pm.

**II. Roll Call**

Chair Sprague conducted roll call and noted that no Commission members were absent.

**III. Approval of Minutes – March 3, 2010**

**Commissioner Loya motioned to approve the March 3, 2010 meeting minutes as written. Commissioner Atkins made the second. The motion passed 11-0.**

**IV. Business from the Floor**

None.

**V. Review of Neighborhood Small Grant Applications**

Mr. Cohrs stated the Oakhollow community is applying for a \$500 neighborhood connection grant for a neighborhood get-together. Mr. Cohrs introduced Ms Belen Caballero and Ms Barb Corzine.

Ms. Caballero stated that the Oakhollow community is located between 59<sup>th</sup> and 60<sup>th</sup> avenues, between Cholla and Peoria; the community consists of 209 homes. The community is holding a picnic Saturday from 11am to 2pm, and usually 75 residents attend. The community park where the picnic will be held at has picnic tables and grills. The community will be grilling hotdogs and hamburgers and will provide soda and chips. There will be a bounce-house and door prizes, along with Jingles the clown and the Glendale Police and Fire Departments. There is no cost to residents to attend.

Commissioner Loya asked where the park was located. Ms. Caballero stated that it was located at 59<sup>th</sup> Avenue and Cholla, off Mercer. Commissioner Sprague asked how many residents were expected to attend. Ms. Caballero stated 75. Commissioner Sprague asked if there were any flyers distributed; Ms Caballero stated that nine flyers were posted in community areas.

Commissioner Heatwole-Chicks asked how the Oakhollow community heard about the city funds. Ms. Corzine stated she heard in the past about it and had spoken to Mr. Patrick Krause in the past about it as well. Mr. Krause has been extremely helpful in getting their proposal together. Commissioner Hinds asked what time the hotdogs and food were going to be cooked. Ms. Caballero stated they would cook the food the entire time. Commissioner Heatwole-Chicks asked if Commission members were invited and Ms. Caballero replied in the positive.

**Commissioner Versluis made a motion to approve the \$500 Neighborhood Connection grant for Oakhollow Neighborhood. Commissioner Heatwole-Chicks made the second. The motion passed 11-0.**

#### **VI. Census 2010 Update**

Mr. Cohrs stated that April 1 was Census Day and that forms sent out March 15 were already being returned. The census marketing and outreach for Glendale peaked in early March. The census website has a real-time monitoring by the city and district so they can watch the census numbers come in. The national average is 54%, Glendale is at 52%. The highest city around Glendale was Peoria at 58%.

The city will do more outreach to lower-income neighborhoods with mailings, flyers, and faith-based organizations trying to collect the census information in these hard-to-count areas.

Commissioner Heatwole-Chicks asked if the website was open to the public. Mr. Cohrs replied in the positive. Mr. Cohrs will email the census website link to all Commissioners.

Commissioner Jocewicz inquired as to how the City of Glendale receives money when the census is over. Mr. Cohrs explained that the money is driven by the population number, and is distributed over time in multiple areas. The \$6 million from HUD is based on the population number, the department of transportation stimulus package is based on population number, and the state shared revenues are based on population numbers. Glendale is a self-entitlement city and so the

monies are directly distributed to Glendale. Commissioner Leonardo stated the census is also used in redistricting and redirecting boundaries for government agencies, councils, etc.

**VII. Commission on Neighborhoods Workgroup Assignments**

Mr. Cohrs stated that the Neighborhood Outreach and Partnerships Workgroup was helping with the census.

Mr. Cohrs stated that input and recommendations have been received on the Five-Year Revitalization Plan and budget discussions are now taking place which will impact the plan.

Mr. Cohrs stated that the event planning is moving forward for the Leadership Forum. Ms. Wilkie stated that the 2010 Leadership Forum was being planned for the end of June. At this event, neighborhood leaders and community volunteers will be recognized. Furthermore, the Mayor will attend and there will be a guest speaker. Ms. Wilkie stated that the theme, venue, and budget still all need to be discussed. The workgroup consists of Commissioners Cole, Loya, Brown, Jocewicz, and Versluis. The dates being discussed are either Saturday, June 19 or Saturday, June 26. The meeting for the workgroup committee will be held Thursday April 15 at 5:00 p.m. in the Sine Building.

Ms. Wilkie stated that the Spark awards for community businesses have six nomination categories. Commissioner Hinds commented that the Adult Center had competitive rental rates. Ms. Wilkie stated that the event would be held in the morning and end by noon. Mr. Cohrs stated that even with the budget challenges, it is important to maintain the integrity of the event. Mr. Cohrs noted that the Holiday event is more informal while the Leadership Forum is more formal. The committee workgroup will need to be creative to maintain the quality of the event while staying within the budget.

**VIII. Staff Updates**

Mr. Cohrs stated the small grant for training in the Heart of Glendale is still occurring. On March 27, a neighborhood Census event was held. The event had approximately 3,000 people at one point, with about 5,000 people attending in total. The neighborhood clearly demonstrated that there is a connection with the larger community. The Heart of Glendale will be at the Commission meeting next month to provide an update on future activities.

Commissioner Caufield stated that she attended the Heart of Glendale training Thursday, and was pleasantly surprised at the involvement, enthusiasm and articulation of the presenters. Commissioner Caufield noted that there are several faith-based organizations involved in the training. There were only 12-15 participants in the training class on that day; however, normally there are more. At the class, attendants discussed areas of need for the community such as a resource center with computers for those without computers at home. The facilitator also discussed how to apply for grants and raise money for the community.

Mr. Cohrs stated that the Floralcroft neighborhood completed the conceptual design grant with a vision of the landscaping design. The neighborhood previously applied for a \$50,000 improvement grant. Mr. Cohrs stated that approximately a year ago, the Commissioners went on a tour of the neighborhood. Since then, the neighborhood received stimulus funding for the project and construction has begun. The project is nearly complete and the Commission will proceed on a tour of the community, located off Myrtle and 59<sup>th</sup> Drive, this evening.

**IX. Tour of Floralcroft Historic Neighborhood**

**Chair Sprague moved the meeting to Floralcroft community at 6:42pm.**

**X. Adjournment**

**At 7:40pm, Chair Sprague made a motion for adjournment. The motion passed 11-0.**

Respectfully submitted,

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Jayne Gillen, Recording Secretary