



**GLENDALE CITY COUNCIL MEETING**  
**Council Chambers**  
**5850 West Glendale Avenue**  
**June 08, 2010**  
**7:00 p.m.**

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

**[APPROVAL OF THE MINUTES OF May 25, 2010](#)**

**PROCLAMATIONS AND AWARDS**

**[THUNDERBIRD TOWER RESTORATION MONTH PROCLAMATION](#)**

**CONSENT AGENDA**

**Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. If you would like to comment on an item on the consent agenda, please come to the podium and state your name, address and item you wish to discuss.**

1. **[LIQUOR LICENSE NO. 3-1296, GLENDALE MINI MART AND GAS](#)**
2. **[FUND AUTHORIZATION FOR EMERGENCY WATERLINE REPAIRS](#)**
3. **[AWARD OF BID 10-34, FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS](#)**
4. **[AWARD OF CONSTRUCTION CONTRACT FOR INTERSECTION AND LANDFILL ENTRANCE IMPROVEMENTS](#)**
5. **[AWARD OF CONSTRUCTION CONTRACT FOR SAHUARO RANCH SPORTS COMPLEX](#)**
6. **[PROFESSIONAL SERVICES AGREEMENT FOR ENVIRONMENTAL ABATEMENT AND REMEDIATION OF GRAND AVENUE PROPERTIES](#)**
7. **[AWARD OF BID FOR DEMOLITION OF GRAND AVENUE PROPERTIES](#)**

8. [FY 2010-11 PERFORMING ARTS PARTNERSHIP PROGRAM](#)

**CONSENT RESOLUTIONS**

9. [VICTIMS OF CRIME ACT GRANT](#)

10. [INTERGOVERNMENTAL AGREEMENT FOR CASE RECORDS ACCESS](#)

11. [INTERGOVERNMENTAL AGREEMENT WITH MARICOPA COUNTY ELECTIONS DEPARTMENT](#)

12. [INTERGOVERNMENTAL AGREEMENT WITH SALT RIVER PROJECT: IMPROVEMENTS TO ZONE 4 GROUNDWATER PROJECT](#)

13. [MASTER FORM OF LICENSE AGREEMENT FOR WIRELESS COMMUNICATIONS SITE](#)

14. [IDENTITY THEFT PREVENTION PROGRAM](#)

15. [MEMBERSHIP FEE SCHEDULE FOR THE GLENDALE CONVENTION & VISITORS BUREAU](#)

16. [FY 2010-11 COUNCIL STRATEGIC GOALS AND KEY OBJECTIVES](#)

**ORDINANCE**

17. [UPDATE SIGNATURE AUTHORIZATION](#)

**PUBLIC HEARING**

18. [FISCAL YEAR 2010-11 PROPERTY TAX LEVY HEARING](#)

**PUBLIC HEARING RESOLUTION**

19. [FISCAL YEAR 2010-11 FINAL BUDGET ADOPTION HEARING](#)

**SPECIAL BUDGET MEETING (TO ADOPT FISCAL YEAR 2010-11 FINAL BUDGET)**

**ADJOURN SPECIAL BUDGET MEETING AND RECONVENE REGULAR COUNCIL MEETING**

**RESOLUTION**

20. [MEMORANDUM OF UNDERSTANDING WITH A POTENTIAL BUYER OF THE PHOENIX COYOTES](#)

## **NEW BUSINESS**

### **21. [COUNCIL SELECTION OF VICE MAYOR](#)**

## **REQUEST FOR FUTURE WORKSHOP AND EXECUTIVE SESSION**

## **CITIZEN COMMENTS**

**If you wish to speak on a matter concerning Glendale city government that is not on the printed agenda, please fill out a Citizen Comments Card located in the back of the Council Chambers and give it to the City Clerk before the meeting starts. The City Council can only act on matters that are on the printed agenda, but may refer the matter to the City Manager for follow up. Once your name is called by the Mayor, proceed to the podium, state your name and address for the record and limit your comments to a period of five minutes or less.**

## **COUNCIL COMMENTS AND SUGGESTIONS**

## **ADJOURNMENT**

**Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:**

- (i) discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));**
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03 (A)(2));**
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));**
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (A)(4));**
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or**
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).**

## CALL TO ORDER – PLEDGE OF ALLEGIANCE

### APPROVAL OF THE MINUTES OF May 25, 2010

## PROCLAMATIONS AND AWARDS

### THUNDERBIRD TOWER RESTORATION MONTH PROCLAMATION

**Purpose:** This is a request for City Council to declare June 2010 as Thunderbird Tower Restoration Month.

The Thunderbird School of Global Management is a valuable institution for our city and has always been a strong and active community partner. The proclamation is intended to raise awareness of the prestige, history and tradition of Thunderbird and notify residents and businesses throughout the city of the opportunity to contribute to the Historic Tower Renovation project.

Dr. Angel Cabrera, President of the Thunderbird School of Global Management, will be present to accept the proclamation.

**Background:** Thunderbird Tower was first constructed in 1941 to be the air control tower for the Thunderbird Field 1 Army Field where American, British, Canadian and Chinese pilots were trained during World War II. Over the course of 60 years, the tower was the central hub of activity as it housed administration, faculty offices, the student lounge and the Tower Café, all before closing in 2006 due to structural damage.

A student-led effort to restore the Thunderbird Tower has raised \$2 million, but nearly a half-million is still needed for the restoration. The City of Glendale is a proud partner with the Thunderbird School of Global Management for the Historic Tower Restoration Project.

**Recommendation:** Present the proclamation to Dr. Angel Cabrera, President of the Thunderbird School of Global Management.

## CONSENT AGENDA

**Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. If you would like to comment on an item on the consent agenda, please come to the podium and state your name, address and item you wish to discuss.**

### 1. LIQUOR LICENSE NO. 3-1296, GLENDALE MINI MART AND GAS

**Purpose:** This is a request for City Council to approve a new, non-transferable series 10 (Liquor Store - Beer and Wine) license. Glendale Mini Mart and Gas is located at 5904 West Glendale Avenue. The Arizona Department of Liquor Licenses and Control application (No. 10076044) was submitted by Viola Conner.

**Background:** The location of the establishment is 5904 West Glendale Avenue and is located within the Ocotillo District. The property is zoned C-2 (General Commercial). The population density within a one-mile radius is 20,981. This series 10 is a new license, operating with an interim permit, therefore, the approval of this license will not increase the number of liquor licenses in the area. The number of liquor licenses within a one-mile radius is as listed below.

<b>Series</b>	<b>Type</b>	<b>Quantity</b>
06	Bar - All Liquor	3
07	Bar - Beer and Wine	2
09	Liquor Store - All Liquor	3
10	Liquor Store - Beer and Wine	12
12	Restaurant	12
14	Private Club	3
	<b>Total</b>	<b>35</b>

The Maricopa County Health Department and the City of Glendale Planning, Police, and Fire Departments have reviewed the application and determined that it meets all technical requirements.

**Public Input:** No public protests were received during the 20-day posting period.

**Recommendation:** Based on information provided under the background, it is staff's recommendation to forward this application to the Arizona Department of Liquor Licenses and Control with a recommendation of approval.

## 2. [FUND AUTHORIZATION FOR EMERGENCY WATERLINE REPAIRS](#)

**Purpose:** This is a request for City Council to authorize the City Manager to approve the expenditure of funds for two emergency waterline repairs: one with Sundt Construction, Inc. for the repairs at 61<sup>st</sup> Drive and Bethany Home Road, and one with Achen-Gardner Construction, LLC for the repairs at 55<sup>th</sup> and Missouri avenues; and ratify the entering into of the two emergency contracts by the City Manager.

**Council Strategic Goals or Key Objectives Addressed:** One of Council's goals is one community with high-quality services for citizens. The work performed allowed the city to quickly make repairs in order to continue providing high-quality water to customers in the impacted areas.

**Background:** On January 26, 2010, an existing 6-inch waterline ruptured at the intersection of 61<sup>st</sup> Drive and Bethany Home Road. This water main break resulted in significant street damage and disruption of traffic.

A second water main break occurred on March 14, 2010 when existing 8-inch and 12-inch waterlines ruptured at the intersection of 55<sup>th</sup> and Missouri avenues. These main breaks also resulted in significant pavement damage and disruption to a major traffic intersection.

The water main breaks created extensive damage to the surrounding road surfaces, sidewalks, curbs, and landscaping. After initial inspection, it was determined that the magnitude of the damage and the scope of work required to do the repairs warranted an outside contractor. At the time of each incident, Sundt Construction, Inc. and Achen-Gardner Construction, LLC had been under contract with the city doing work in the immediate area and were able to immediately respond to the emergencies. The emergency repairs by the contractors included repairs and restorations to the damaged water lines, roads, sidewalks, curbs, and landscaping.

**Community Benefit:** These projects allowed the rapid reinstatement of water delivery to customers in the impacted areas.

**Budget Impacts & Costs:** Funding is available in the FY 2009-10 Capital Improvement Plan.

Grants	Capital Expense	One-Time Cost	Budgeted	Unbudgeted	Total
	X		X		\$239,196.06

**Account Name, Fund, Account and Line Item Number:**

Line Replacement & Extension, Account No. 2400-61013-550800, \$239,196.06

**Recommendation:** Authorize the City Manager to approve the expenditure of funds for two emergency waterline repairs: one with Sundt Construction, Inc. in an amount not to exceed \$101,074.86; and one with Achen-Gardner Construction, LLC in an amount not to exceed \$138,121.20; and ratify the entering into of the two emergency contracts by the City Manager.

3. [AWARD OF BID 10-34, FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS](#)

**Purpose:** This is a request for City Council to authorize the City Manager to award Bid 10-34 to Ferguson Enterprises Inc., Farnsworth Wholesale Company, and HD Supply Waterworks for the purchase of fire hydrants and miscellaneous waterworks parts.

**Council Strategic Goals or Key Objectives Addressed:** This request addresses Council’s goal of one community with high-quality services for citizens. Awarding this bid will allow the city to continue to provide reliable and adequate water services for fire protection to Glendale residents and businesses.

**Background:** The Utilities Department maintains the water distribution system throughout the city and performs regular preventative maintenance. The water distribution system includes fire hydrants, valves, and pipeline. During the annual maintenance schedule, worn out parts are replaced or repaired. In addition, some obsolete hydrants are replaced and others are repaired.

The city currently deals with four approved hydrant manufacturers. In order for the city to maintain sufficient inventory levels, a multiple award is needed to obtain all parts. An Invitation for Bid to supply fire hydrants and miscellaneous waterworks parts was issued by the city on

March 24, 2010. The bid was divided into seven lots. The first three lots (A, B, and C) were strictly for fire hydrants, valves, ductile iron pipe, and miscellaneous waterworks parts. The remaining lots (D, E, F, and G) were for repair parts specific to the four fire hydrant models currently installed throughout the city. Of the six bids that were received, Ferguson Enterprises Inc. was the lowest responsive, responsible bidder for lots A, B, C, D, and G; Farnsworth Wholesale Company was the lowest responsive, responsible bidder for lot E; and HD Supply Waterworks was the lowest responsive, responsible bidder for lot F.

The award will be effective upon approval by Council and continue for one year. The bid specifications contain an option clause that will permit the City Manager to extend this agreement for five additional years in one-year increments.

**Previous Council/Staff Actions:** On March 27, 2007, Council approved contracts with Dana Kepner and HD Supply Waterworks for fire hydrants and related parts.

**Community Benefit:** The maintenance, repair, and replacement of fire hydrants will continue to provide reliable and adequate water service for fire protection to Glendale residents and businesses.

**Budget Impacts & Costs:** Funding is available in the FY 2010-11 Utilities Department operating budget and the FY 2010-11 Capital Improvement Plan.

Grants	Capital Expense	One-Time Cost	Budgeted	Unbudgeted	Total
	X		X		\$380,000

**Account Name, Fund, Account and Line Item Number:**

Water Distribution, Account No. 2400-17290-518200, \$280,000  
 Fire Hydrant Replacement, Account No. 2400-61001-550800, \$100,000

**Recommendation:** Authorize the City Manager to award Bid 10-34 for fire hydrants and miscellaneous waterworks parts to Ferguson Enterprises Inc., Farnsworth Wholesale Company, and HD Supply Waterworks in an amount not to exceed \$380,000; and authorize the City Manager to renew said agreement, at his discretion, for up to five one-year terms.

4. [AWARD OF CONSTRUCTION CONTRACT FOR INTERSECTION AND LANDFILL ENTRANCE IMPROVEMENTS](#)

**Purpose:** This is a request for City Council to authorize the City Manager to approve a construction contract with Valley Rain Construction Corporation. The purpose of the contract is to provide construction services related to intersection and landfill entrance improvements located at Glendale and 115<sup>th</sup> avenues. This project will be completed for a cost amount not to exceed \$724,413.34.

**Council Strategic Goals or Key Objectives Addressed:** This project meets Council’s goal of one community with high-quality services for citizens by providing enhanced traffic flow and accessibility to the Glendale Landfill and the Glendale Regional Public Safety Training Center.

**Background:** Brooks Strand and Associates, Inc. was retained in March 2009 to provide design and construction administration services for the improvement project at the Glendale Landfill entrance. Key elements of the project include traffic signal installation, intersection improvements, and landfill entrance re-alignment including a deceleration lane.

The Glendale Landfill has been in operation since 1973, and since that time no significant changes or improvements to the entrance have been made. Traffic Engineering staff performed a traffic volume study for the intersection and the study revealed that this intersection meets the necessary criteria for a traffic signal.

On May 13, 2010, five bids were received for this project. Valley Rain Construction Corporation was selected to perform the construction services based on their responsive and lowest cost bid in the amount of \$724,413.34.

**Previous Council/Staff Actions:** On March 24, 2009, Council approved a Professional Services Agreement with Brooks Strand Associates, Inc. for the landfill traffic signal and landfill entrance design and construction administration services.

**Community Benefit:** The intersection improvements will enhance traffic flow and safety for residential and commercial landfill customers.

**Budget Impacts & Costs:** Funds are available in the FY 2010-11 Capital Improvement Plan in the Landfill Enterprise Fund. The annual operating costs associated with the traffic signal will be absorbed by the Transportation Department operating budget.

Grants	Capital Expense	One-Time Cost	Budgeted	Unbudgeted	Total
	X		X		\$724,413.34

<b><u>Account Name, Fund, Account and Line Item Number:</u></b> Landfill Entrance Signal, Account No. 2440-78519-550800, \$724,413.34
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**Recommendation:** Authorize the City Manager to enter into a contract with Valley Rain Construction Corporation at a cost amount not to exceed \$724,413.34 to provide construction services for intersection and landfill entrance improvements.

5. [AWARD OF CONSTRUCTION CONTRACT FOR SAHUARO RANCH SPORTS COMPLEX](#)

**Purpose:** This is a request for City Council to authorize the City Manager to award a construction contract to D.L. Withers Construction in the amount of \$2,791,071.28 for the renovation of the Sahuaro Ranch Sports Complex.

**Council Strategic Goals or Key Objectives Addressed:** This project addresses Council's goal of providing high-quality services for citizens by completing a comprehensive assessment and improvements to one of the community's most highly used older parks.

**Background:** Sahuaro Ranch Regional Park is an 80-acre park that features historic elements and active (soccer, softball, picnic and playground) recreation amenities that were developed over 25 years ago. Due to years of high use, popularity of amenities, and the overall age of the park, a comprehensive assessment was completed to prioritize improvements for the park's existing amenities and infrastructure. The assessment focused on current conditions of the numerous elements of the park, including landscape, lighting, infrastructure, irrigation, electrical, concrete, water and sewer, drainage, and accessibility.

Improvements were prioritized based on demand for use of park amenities, revenue generation, cost savings, and the long term benefits to the City of Glendale residents. As a result, the proposed improvements to the park focus specifically on the renovation of the sports complex that includes lighting, turf replacement, irrigation, drainage, spectator shade, ADA accessibility and pedestrian connectivity to the sports complex. Operations and maintenance costs will be reduced as a result of more efficient irrigation and lighting systems. For example, the new lighting system will require fewer fixtures to achieve desired light levels that will reduce energy costs by 40% per field on an annual basis.

**Previous Council/Staff Actions:** In 2010, renovations to the Carriage House restroom and roof were completed. In 2009, a new ADA accessible surface was installed around the Fruit Packing Shed. Improvements in 2008 included repairs to the Foreman's House and Pump House, masonry repairs on historic structures and ADA related upgrades to the Fruit Packing Shed.

On August 26, 2008, Council authorized an award of a contract to PMB Construction, LLC to renovate the group picnic pavilion. On May 13, 2008, City Council authorized an award of a contract to Kearney Electric, Inc. for the replacement of underground conduit, wiring and light pole bases at Sahuaro Ranch parking lot.

**Community Benefit:** Sahuaro Ranch Regional Park is one of the city's most popular and heavily used parks. Various portions of the park, such as the picnic areas and sports fields generate income and the proposed improvements will attract additional local and regional athletic events, increase league and tournament participation, improve ADA accessibility to the sports complex and reduce operating and maintenance costs. The overall dimensions of the sports complex fencing will be expanded that will allow for two new multi-purpose fields which will result in more programming opportunities including a wider variety of baseball and softball activities. In addition, spectators will enjoy a more pleasant viewing experience under new shade canopies.

**Public Input:** The Parks and Recreation staff presented the proposed park improvements to the Parks and Recreation Commission and the improvements are supported by the Commission. Staff also participated in a Barrel Council District open house in March 2010. The rendering of the proposed improvements was displayed and staff reviewed various aspects of the park assessment with citizens. All comments were positive. Topics discussed included design,

current park issues, expanding program opportunities, current park assets, and potential improvements.

**Budget Impacts & Costs:** Funding is included in the FY 2009-10 Capital Improvement Program. There are no additional operations and maintenance expenses associated with this project.

Grants	Capital Expense	One-Time Cost	Budgeted	Unbudgeted	Total
	X		X		\$2,791,071.28

**Account Name, Fund, Account and Line Item Number:**

Sahuaro Ranch Park Improvements, Account No. 2060-70520-550800, \$2,651,071.28

Sahuaro Ranch Park Improvements, Account No. 2140-70006-550800, \$140,000.00

**Recommendation:** Authorize the City Manager to award a construction contract to D.L. Withers Construction for the renovation of the Sahuaro Ranch Sports Complex in an amount not to exceed \$2,791,071.28.

6. [PROFESSIONAL SERVICES AGREEMENT FOR ENVIRONMENTAL ABATEMENT AND REMEDIATION OF GRAND AVENUE PROPERTIES](#)

**Purpose:** This is a request for City Council to authorize the City Manager to enter into a professional service agreement with Brown and Caldwell, Inc. for the environmental abatement and remediation on five properties located along Grand Avenue.

**Council Strategic Goals or Key Objectives Addressed:** This request addresses Council's goal of one community with a vibrant city center by improving the appearance of Grand Avenue for visitors to downtown Glendale.

**Background:** Five properties recently purchased by Glendale part of the Grand Avenue improvements need environmental abatement and remediation prior to the demolition of structures. Brown and Caldwell, Inc. was selected from the Environmental Resources qualified contractors list. This list was developed from a formal solicitation process, and the selection criteria included experience in similar city projects, and capabilities of the firm and their staff. The five properties to be demolished are located at 6324, 6338, 6352, 6364, and 6548 West Grand Avenue.

The consultant will access the properties and structures and will be responsible for removal of any contamination, septic systems or other underground structures, remediation of contaminated soil, and obtaining the necessary clearance from the Arizona Department of Environmental Quality. For those structures needing asbestos and/or lead paint abatement, the contract includes provisions for the consultant to retain a qualified abatement contractor and to direct the abatement activities.

**Previous Council/Staff Actions:** Council previously approved the acquisition of the five properties during September, August and December 2009.

**Community Benefit:** The proposed improvements on Grand Avenue will improve traffic flow. It will also improve the appearance of Grand Avenue with landscaping, sign upgrades, sidewalks, and under-grounding utilities.

**Budget Impacts & Costs:** Funds are available in the GO Transportation Capital Improvement Plan for FY 2009-10.

Grants	Capital Expense	One-Time Cost	Budgeted	Unbudgeted	Total
	X		X		\$397,292

**Account Name, Fund, Account and Line Item Number:**

Grand Avenue Access Enhancements, Account No. 2210-65007-551200, \$397,292

**Recommendation:** Authorize the City Manager to enter into a professional services agreement with Brown and Caldwell, Inc. in an amount not to exceed \$397,292 for remediation on five properties located on Grand Avenue.

7. [AWARD OF BID FOR DEMOLITION OF GRAND AVENUE PROPERTIES](#)

**Purpose:** This is a request for City Council to authorize the City Manager to award the bid and enter into an agreement with Breinholt Contracting Company, Inc. for the demolition of structures on five properties located along Grand Avenue.

**Council Strategic Goals or Key Objectives Addressed:** This request addresses Council's goal of one community with a vibrant city center by improving the appearance of Grand Avenue for visitors to downtown Glendale.

**Background:** The Arizona Department of Transportation (ADOT) and the City of Glendale are pursuing access control and beautification improvements to Grand Avenue based on studies previously completed by Maricopa Association of Governments, ADOT, and Glendale. Both Glendale and ADOT funds are programmed to improve access control and beautify Grand Avenue. As per the Intergovernmental Agreement, Glendale funds are focused on securing right-of-way and ADOT funds will be used for design and construction. Right-of-way acquisitions started in 2006 and it is anticipated ADOT will begin construction in 2011.

Structures on properties that have been acquired by Glendale need to be demolished to ensure safety and security at these sites prior to construction. Five bids were received to provide demolition services, and the lowest responsive bid was submitted by Breinholt Contracting Company, Inc. The contractor will demolish, remove and properly dispose or recycle all buildings, signage, fencing, curbing, and vegetation from five properties.

The structures on the five properties to be demolished are located at 6324, 6338, 6352, 6364, and 6548 West Grand Avenue.

**Previous Council/Staff Actions:** Council previously approved the acquisition of these five properties during September, August and December of 2009.

**Community Benefit:** The proposed improvements on Grand Avenue will improve traffic flow. It will also improve the appearance of Grand Avenue with landscaping, sign upgrades, sidewalks, and under-grounding utilities.

**Budget Impacts & Costs:** Funds for demolition services are available in the GO Transportation Capital Improvement Plan for FY 2010-11. On-going maintenance costs for the properties will be absorbed by the Transportation Department operating budget.

Grants	Capital Expense	One-Time Cost	Budgeted	Unbudgeted	Total
	X		X		\$114,032

**Account Name, Fund, Account and Line Item Number:**

Grand Avenue Access Enhancements, Account No. 2210-65007-551200, \$114,032

**Recommendation:** Authorize the City Manager to award the bid and enter into an agreement with Breinholt Contracting Company, Inc. in an amount not to exceed \$114,032 for demolition of structures on five properties located along Grand Avenue.

8. [FY 2010-11 PERFORMING ARTS PARTNERSHIP PROGRAM](#)

**Purpose:** This is a request for City Council to authorize the City Manager to enter into personal service contracts with various agencies that have been selected to participate in the Glendale Arts Commission's FY 2010-2011 Performing Arts Partnership Program.

**Council Strategic Goals or Key Objectives Addressed:** The Performing Arts Partnership Program supports Council's goal of a city with high-quality services for citizens through sponsoring a wide variety of arts programs in public facilities and schools throughout the city.

**Background:** Proposals for performing arts projects to be held in Glendale were solicited from non-profit arts organizations, schools and government agencies for FY 2010-11. The Arts Commission reviewed 11 proposals at its meeting on April 28, 2010 and recommends issuing contracts for 11 performing arts projects totaling \$33,600. Contracts to be issued are:

- \$3,500 - Arizona Broadway Theatre for production of *Hansel & Gretel* [Fall 2010] and *The Velveteen Rabbit* [Spring 2011] along with a writing and arts component to be held at Glendale Public Library.
- \$3,000 - Arizona Theatre Company to support artists-in-residence program for students at Mountain Ridge High School showcasing the work of William Shakespeare.

- \$3,500 - Ballet Arizona for the “Ballet Under the Stars” free outdoor performance at Sahuaro Ranch Park Historic Area.
- \$3,000 - Bead Museum to support the The Bead Museum 2010-11 Public Lecture Series.
- \$3,500 - Center Dance Ensemble for *Poetry ‘n Motion*, a series of lecture and demonstration dance performances to be held at Bicentennial North, Glenn F. Burton, and Desert Palms schools.
- \$3,000 - Childs Play for the production of *The Imaginators* and *New Kid* to be held at Foothills Branch Library.
- \$3,500 - Free Arts Arizona for production of *The Sunshine International Festival*, a multicultural arts event for abused, homeless, and at-risk youth. Includes an artist-in-residence component. The project culminates in a performance at Sahuaro Ranch Park.
- \$2,500 - Glendale Community College, in partnership with Fushicho Daiko, to develop classroom workshops on various Japanese cultural projects. Will also host two performances in November featuring prominent Japanese drummers to be held at Glendale Community College.
- \$3,100 - Phoenix Symphony for presenting the “Classroom Concert Series” at Coyote Ridge Elementary.
- \$2,000 - Scottsdale Culture Council for presenting “Arizona Wolf Trap” arts programs for preschoolers and workshops for teachers at various schools in the Glendale Elementary School District.
- \$3,000 - West Valley Arts Council for presenting *The Big Read* literary art series at the Glendale libraries.

**Previous Council/Staff Actions:** In 1996, Council approved the Performing Arts Program to motivate, increase and support the performing arts in Glendale. Since inception of the program, the city has invested \$458,200 in 169 performing arts projects.

**Community Benefit:** The Performing Arts Program supports a wide variety of programs, which make the arts more accessible to Glendale citizens, most notably youth and their families. The various organizations host a variety of diverse arts programs throughout the community that can be enjoyed by residents of all ages.

**Budget Impacts & Costs:** Funds are available through the public art and performing arts program. There are no operating costs associated with this program.

Grants	Capital Expense	One-Time Cost	Budgeted	Unbudgeted	Total
	X		X		\$33,600

**Account Name, Fund, Account and Line Item Number:**

Arts Commission, Account No. 1220-84650-518200, \$33,600

**Recommendation:** Authorize the City Manager to enter into personal service contracts with various agencies that have been selected to participate in the Glendale Arts Commission’s FY 2010-2011 Performing Arts Partnership Program.

## CONSENT RESOLUTIONS

### 9. [VICTIMS OF CRIME ACT GRANT](#)

**Purpose:** This is a request for City Council to adopt a resolution allowing the Police Chief to accept a Victims of Crime Act (VOCA) grant in the approximate amount of \$116,159 through the Arizona Department of Public Safety (DPS) for the department's Victim Assistance Program.

**Council Strategic Goals or Key Objectives Addressed:** The acceptance of the VOCA Grants addresses Council's goals of one community committed to public safety and a community with high-quality services for citizens. The Victim Assistance Program provides comprehensive services to Glendale crime victims and their families.

**Background:** The VOCA grant will fund the majority of the salary, benefits and training for one Victim Assistance Caseworker, with the remainder coming from the department's budget. It will also fund the salaries for one part-time Victim Assistance Caseworker and one part-time Victim Assistance Volunteer Coordinator.

The department's Victim Assistance Program is part of a nationwide movement to better serve Glendale victims of crime by enhancing and expanding direct services in accordance with the Victims of Crime Act. The program assists Glendale victims in exerting their rights and helping them to gain stability in their lives. The Victim Assistance Program also ensures Glendale continues to maintain compliance with Arizona's Crime Victims' Rights mandates.

**Previous Council/Staff Actions:** On August 11, 2009, Council approved the acceptance of the FY 2009-10 VOCA Grant from DPS.

**Community Benefit:** The Victim Assistance Program provides direct services to Glendale residents, and their families, who have become crime victims. Services offered through the Victim Assistance Program include: resource referrals, crisis counseling, court accompaniment, crime prevention, as well as advocacy services.

**Budget Impacts & Costs:** There is a \$29,040 financial match required for this funding. The money that is being spent on the rent and utilities for the advocacy center, where the advocates provide their services, qualifies as the department's financial match.

Grants	Capital Expense	One-Time Cost	Budgeted	Unbudgeted	Total
X			X		\$145,199

**Account Name, Fund, Account and Line Item Number:**

Crime Investigations, Account No. 1000-12150-528600, \$29,040

A specific account will be established in Fund 1840, the city's grant fund, once the grant agreements are awarded and formally executed. \$116,159

**Recommendation:** Waive reading beyond the title and adopt a resolution allowing the Police Chief to accept a Victims of Crime Act grant in the approximate amount of \$116,159 through the Arizona Department of Public Safety for the department's Victim Assistance Program.

#### 10. [INTERGOVERNMENTAL AGREEMENT FOR CASE RECORDS ACCESS](#)

**Purpose:** This is a request for City Council to adopt a resolution authorizing the City Manager to enter into an intergovernmental agreement for case records access with the cities of Avondale, El Mirage, Goodyear, Peoria and Surprise for the AZTEC Case Management Systems.

**Council Strategic Goals or Key Objectives Addressed:** This request supports Council's goal of one community with high-quality services for citizens by providing domestic violence victims with greater advocacy resources.

**Background:** The purpose of this agreement is to assist in a regional effort to maximize successful and timely service of protective orders. Using grant funding, the Police Department hired a full-time Protective Order Service Coordinator. This position is responsible for compiling and sharing information with west valley courts and police agencies to determine the best strategic methods of serving outstanding protective orders. This agreement allows the Protective Order Service Coordinator access to each court's automated case management system for information to facilitate service of protective orders. It also outlines the related responsibilities of the coordinator and the cities involved.

**Previous Council/Staff Actions:** On October 27, 2009, Council adopted a resolution authorizing the acceptance of a two-year \$399,986 continuation grant from the U.S. Department of Justice Office on Violence Against Women for domestic violence victim services and program enhancements, which funded the Police Department's Protection Order Service Coordinator.

**Community Benefit:** The agreement and the efforts of the coordinator will result in higher successful rate of service and reduction in length of time for service, thus improving the wellbeing of domestic violence victims.

**Recommendation:** Waive reading beyond the title and adopt a resolution authorizing the City Manager to enter into an intergovernmental agreement for case records access with the cities of Avondale, El Mirage, Goodyear, Peoria and Surprise for the AZTEC Case Management Systems.

#### 11. [INTERGOVERNMENTAL AGREEMENT WITH MARICOPA COUNTY ELECTIONS DEPARTMENT](#)

**Purpose:** This is a request for City Council to authorize the City Manager to enter into an Intergovernmental Agreement with Maricopa County Elections Department for election services for the Primary Election to be held August 24, 2010 and the General Election, if necessary, to be held November 2, 2010. The General Election would be needed if a runoff was required in one of the three district races to be decided: Cholla, Barrel and Ocotillo.

**Council Strategic Goals or Key Objectives Addressed:** Municipal Elections promote increased citizen involvement in all aspects of municipal government.

**Background:** The city has contracted with Maricopa County Elections to supply election-related services since approximately 1981.

**Previous Council/Staff Actions:** On May 11, 2010 Resolution 4376 was adopted by the Council calling for the Primary and, if necessary, the General elections.

**Community Benefit:** The City of Glendale is able to consolidate election services with Maricopa County in order to improve voter convenience and increase voter turnout while reducing costs to the residents of the City of Glendale.

The Maricopa County Elections Department will obtain and provide personnel for all polling places on the day of the election as well as be responsible for supplying all ballots and equipment necessary.

**Budget Impacts & Costs:** The funds for this service have been budgeted in the City Clerk Elections Division. The actual funds necessary will not be known until after the election, as the costs are based on total number of registered voters at the time of the election in the districts with elections; however, the cost is listed as \$.50 per voter.

**Recommendation:** Waive reading beyond the title and adopt a resolution authorizing the City Manager to enter into an Intergovernmental Agreement with Maricopa County Elections Department to provide election services for the 2010 Primary and General Elections.

## 12. [INTERGOVERNMENTAL AGREEMENT WITH SALT RIVER PROJECT: IMPROVEMENTS TO ZONE 4 GROUNDWATER PROJECT](#)

**Purpose:** This is a request for City Council to adopt a resolution authorizing the City Manager to enter into an intergovernmental agreement with Salt River Project (SRP) for the installation of electric power to City of Glendale well site CB1, which is part of the Zone 4 Groundwater Project.

**Council Strategic Goals or Key Objectives Addressed:** This item supports Council's goal of one community with high-quality services for citizens. These improvements will allow the city to continue to provide water service to Utility customers and remain in compliance with strict Federal and State water regulations.

**Background:** The City of Glendale plans to permanently install SRP power to the well site. In order for this installation to proceed, the city must enter into a contract with SRP. The contract is to design and install new underground wires for the site. In 2003, the Utilities Department completed a Comprehensive Water Master Plan which addresses the infrastructure and water resource needs of the city. This well, which is part of the Zone 4 Groundwater system, is one of the recommendations from this plan. The contract for updating and installation of permanent power for this well site is a vital component for assuring a reliable source of water.

**Previous Council/Staff Actions:** On April 27, 2010, Council authorized the City Manager to enter into an intergovernmental agreement with SRP for improvements to the Zone 4 Groundwater Project at the Oasis Water Campus. This allowed permanent SRP power to be installed to the Sahuaro Ranch well site.

**Community Benefit:** This project will benefit the community by enhancing the overall water system reliability and optimizing operations to ensure continued delivery of high-quality water. It will also keep the city in compliance with strict Federal and State water regulations.

**Budget Impacts & Costs:** Funding is available in the FY 2009-10 Capital Improvement Plan. Operating costs associated with this project will be absorbed by the Utilities Department operating budget.

Grants	Capital Expense	One-Time Cost	Budgeted	Unbudgeted	Total
	X		X		\$57,600

**Account Name, Fund, Account and Line Item Number:**

Zone 4 Groundwater Treatment Plant, Account No. 2400-61036-550800, \$57,600

**Recommendation:** Waive reading beyond the title and adopt a resolution authorizing the City Manager to enter into an intergovernmental agreement with Salt River Project for improvements to City of Glendale well site CB1, which is part of the Zone 4 Groundwater Project in an amount not to exceed \$57,600.

13. [MASTER FORM OF LICENSE AGREEMENT FOR WIRELESS COMMUNICATIONS SITE](#)

**Purpose:** This is a request for City Council to adopt a resolution to approve the master form of License Agreement for Wireless Communications site for city property. The Economic Development Department and the Innovate Team are in agreement that a standard master lease is needed for wireless companies to lease space for towers on city property.

**Council Strategic Goals or Key Objectives Addressed:** The two key objectives of this wireless communications site standard lease agreement are to streamline the current process for approving wireless lease agreements on city-owned property and enhancing revenues to the city by establishing a clear policy for wireless agreements.

**Background:** This action was undertaken following the Council's instructions to identify revenue enhancement opportunities for the city. This action will fulfill Council instructions by establishing a preset pay structure and a preapproved agreement. City staff has worked with wireless companies to create an agreement that is acceptable to all parties.

**Previous Council/Staff Actions:** This item was originally presented to Council on February 2, 2010. The item was further discussed on March 23, 2010 during the FY 2010-11 budget meetings.

**Community Benefit:** The city worked with wireless companies and contractors to create a lease that reflects current market conditions while also addressing the requirements and goals of the city.

**Budget Impacts & Costs:** This program has no upfront costs and has the potential to generate an additional \$210,200 to be deposited in the General Fund beginning in FY 2010-11.

**Recommendation:** Waive reading beyond the title and adopt a resolution approving the master License Agreement for Wireless Communications Site, and authorizing the City Manager or his designee to use the master license agreement to enter into new and renewal licenses on behalf of the City of Glendale without individual Council action. No substantive changes shall be made to the master license agreement.

#### 14. [IDENTITY THEFT PREVENTION PROGRAM](#)

**Purpose:** This is a request for City Council to adopt a resolution to approve the Federal Trade Commission Identity Theft Prevention Program and authorize the City Manager to appoint the Finance Director as the Program Administrator giving the ability to amend and update the program as circumstances require.

**Council Strategic Goals or Key Objectives Addressed:** Adopting the identity theft prevention program meets Council's goal of a city with high-quality services for citizens by following standards to ensure information used to open utility accounts will continue to be protected.

**Background:** The Red Flag Rules were developed pursuant to the Fair and Accurate Credit Transactions Act of 2003. The Rules were developed in response to the growing threat of identity theft. The Act requires financial institutions and creditors to develop identification, detection, and response to patterns, practices, or specific activities, known as "red flags" that could indicate identity theft.

In October 2007, joint rules and guidelines were issued by the Department of the Treasury's Office of the Comptroller of the Currency and Office of Thrift Supervision, the Board of Governors of the Federal Reserve System, the Federal Deposit Insurance Corporation, the National Credit Union Administration, and the Federal Trade Commission. They implement sections 114 and 315 of the Fair and Accurate Credit Transactions Act of 2003. The rule requires that all organizations subject to the legislation must develop and implement a formal, written and revisable "Identity Theft Prevention Program" to detect, prevent, and mitigate identity theft.

Originally, the Red Flag Rules would have taken effect on November 1, 2008, which was then extended to May 1, 2009, then further extended to November 1, 2009, and finally an enforcement date for the Rule has been set for June 1, 2010. In anticipation of the red flag rules

requirements implementation, the Finance Department, Utility Billing Division has been training staff and implemented the requirements effective June 1, 2010.

As part of the red flag guidelines, a Program Administrator is to be assigned to administer the program, have an overall responsibility for the program, and periodically review and update this program to reflect changes in risks to customers and the soundness of utility billing from identity theft.

**Community Benefit:** By adopting these guidelines it ensures our residents that their personal information used to open and maintain their utility billing accounts continue to be protected by possible identity theft.

**Recommendation:** Waive reading beyond the title and adopt a resolution to formally approve the Federal Trade Commission Identity Theft Prevention Program and authorize the City Manager to appoint the Finance Director as the Program Administrator giving the ability to amend and update the program as circumstances require.

#### 15. [MEMBERSHIP FEE SCHEDULE FOR THE GLENDALE CONVENTION & VISITORS BUREAU](#)

**Purpose:** This is a request for the City Council to adopt a resolution approving the membership fee structure for the Glendale Convention & Visitors Bureau (CVB).

**Council Strategic Goals or Key Objectives Addressed:** The creation of a CVB and the associated membership fee structure is consistent with the Council's goals of creating one community with quality economic development and maintaining a vibrant city center by allowing Glendale to remain competitive with other tourism entities, while continuing to represent tourism interests and provide leadership in the West Valley.

**Background:** As the city has evolved into a premier sports and entertainment destination, the need for an enhanced tourism entity to support, promote and attract conventions, conferences, mega events and businesses in Glendale has grown as well. Throughout Arizona a number of communities have established successful Convention and Visitors Bureaus including – Phoenix, Mesa, Scottsdale, Tempe, Flagstaff and Tucson. Recognized as a major destination draw and a leader in community marketing and branding, it is important that Glendale take the lead in becoming the prime tourism and marketing organization for the West Valley.

Since becoming a sports and entertainment destination, the Visitor Center has seen an increase in visitors by 284%. Ten years ago, Glendale did not have the need for a CVB. There were not enough hotels or venues to support one; however since 2000 the number of hotel rooms in Glendale has increased from 450 to 1,500. The number of hotels located throughout the entire West Valley has also increased substantially since 2000.

It is estimated that more than 4 million people come to Glendale each year. They visit Glendale for NFL football, college football, hockey, spring training, concerts, signature special events, mega events, conferences, tradeshows and other related events and activities. These visitors stay

in Glendale hotels, shop and eat in local restaurants. Year-to-date, Glendale's hotel occupancy is up 8.9% (compared to 2008) – Glendale is one of the only Valley cities to see an increase in occupancy.

Beginning July 1, 2010, the Office of Tourism's name will change to the Glendale Convention and Visitors Bureau and will remain a city division. As is standard with other CVBs across the country, in order to join, members will be required to pay an annual "membership fee." The annual fee is based on either the type of business/organization or is calculated based on the number of employees they employ. The membership fees may be reviewed annually and administratively adjusted in accordance with market trends.

**Community Benefit:** The mission of a CVB is to promote the destination or area it represents by increasing visits from tourists and business travelers, which in turn generates revenue from lodging, visits to restaurants, conferences and shopping. CVBs are universal, their functions are understood on a national and international level and will allow the city to operate and compete at the next level in the tourism industry and at the same level as many of its competitors.

The transition from an Office of Tourism and Visitor Center to an official CVB, will allow the city an opportunity to continue its successful marketing, advertising and branding efforts. It provides the opportunity for the city to continue to enhance and expand its efforts to market and brand Glendale as a premiere destination location to an even wider and more diverse audience. The creation of a Glendale CVB improves the city's ability to compete in the national and international tourism marketplace. While providing the necessary tools, resources and name recognition to market Glendale and the West Valley amenities, to local, national and international audiences.

**Public Input:** Glendale spearheaded the development of the West Valley Events Coalition in 2007, which has operated as an interim CVB for the West Valley for the past three years. It originally started as a grassroots effort with less than ten members and today has more than 150 active partners.

Participants include hoteliers, restaurateurs, meeting planners, venues, attractions and services representing the hospitality and tourism industry. Members have asked continuously when a formal CVB would be developed to represent their needs. They have expressed an interest and strongly support the creation of a CVB.

**Recommendation:** Waive reading beyond the title and adopt a resolution approving the membership fee structure for the Glendale Convention & Visitors Bureau.

## 16. [FY 2010-11 COUNCIL STRATEGIC GOALS AND KEY OBJECTIVES](#)

**Purpose:** This is a request for City Council to adopt a resolution approving the FY 2010-11 Council Strategic Goals and Key Objectives as discussed and developed at the December 2, 2009 City Council Goal Review and Strategic Planning Retreat.

**Council Strategic Goals or Key Objectives Addressed:** Council develops a broad, common vision for the future of the City of Glendale and sets goals and objectives to provide staff direction and focus for the immediate future. City services, both on-going and those to be implemented, will reflect Council's strategic goals and key objectives.

**Background:** On December 2, 2009 Council participated in a Goal Review and Strategic Planning Retreat at which they conducted both a review of the current strategic goals and objectives adopted by Council on May 26, 2009 and a discussion on the city's future. This annual review and discussion provided the general direction and foundation for developing the proposed strategic goals and objectives to be adopted by Council.

**Community Benefit:** The seven strategic goals re-emphasize Council's commitments.

**Public Input:** Public awareness of the adopted Council Strategic Goals and Key Objectives document is promoted through the publication on the city's website and in its key financial documents such as the budget book. When Council conducts business at its meetings or is presented with information at workshops, staff provides written information that informs the Council and the public on the relativity of the information to the Council's adopted strategic goals and key objectives.

**Recommendation:** Waive reading beyond the title and adopt a resolution approving the FY 2010-11 Council Strategic Goals and Key Objectives of the Glendale City Council.

## **ORDINANCE**

### **17. UPDATE SIGNATURE AUTHORIZATION**

**Purpose:** This is a request for City Council to adopt an ordinance updating the city's signature authority for banking transactions. These authorizations need to be periodically updated due to changes in the organizational structure of the city.

**Background:** It is recommended that the following individuals be authorized signers, effective immediately:

<u>Name</u>	<u>Position</u>	<u>Signature Authorization</u>
Ed Beasley	City Manager	City Manager
Ken Reedy	Interim Assistant City Manager	Interim Assistant City Manager
Pam Hanna	City Clerk	City Clerk
James Colson	Deputy City Manager	Deputy City Manager
Cathy Gorham	Deputy City Manager	Deputy City Manager
Horatio Skeete	Deputy City Manager	Deputy City Manager / City Treasurer
Diane Goke	Interim Finance Director	Interim Finance Director

## SUPERINTENDENT SIGNATURES

<u>Name</u>	<u>Position</u>	<u>Signature Authorization</u>
Stuart Kent	Field Operations Director	Acting Superintendent of Streets

**Recommendation:** Waive reading beyond the title and adopt an ordinance updating the signature authority for banking transactions.

## **PUBLIC HEARING**

### 18. FISCAL YEAR 2010-11 PROPERTY TAX LEVY HEARING

**Purpose:** This is a request for City Council to conduct a public hearing on the proposed FY 2010-11 property tax levy. The primary property tax rate will remain unchanged at \$0.2252 per \$100 of assessed valuation for FY 2010-11. The secondary property tax rate will remain unchanged at \$1.3699 per \$100 of assessed valuation for FY 2010-11. The total property tax rate will remain unchanged at \$1.5951.

**Council Strategic Goals or Key Objectives Addressed:** The setting of the property tax rate for FY 2010-11 is consistent with the Council's goal of one community that is fiscally sound as property tax revenue funds a portion of the city's operating and capital budget.

**Background:** Arizona state law requires Council to set the property tax levy by the third Monday in August.

Arizona's property tax system consists of two tiers. The primary property tax levy has state-mandated maximum limits, but it can be used by a city for any purpose. The primary property tax revenue is included in the General Fund's operating budget. The secondary property tax levy is not limited, but it can be used only to retire the principal and interest on a municipality's bonds. The secondary property tax revenue funds the city's capital improvement plan.

All Truth in Taxation requirements of A.R.S. 42-17107 have been met. A Truth in Taxation hearing is not required. The public notice requirements of A.R.S. 42-17103 also have been met.

**Previous Council/Staff Actions:** The FY 2010-11 preliminary operating, capital, debt service, and contingency appropriation budget was presented to Council on May 25, 2010. Council adopted a resolution accepting it and gave notice of public hearings for the final budget and property tax levy for June 8, 2010 as well as for the adoption of the property tax levy on June 22, 2010.

The second budget workshop was held on March 30, 2010. The items addressed at the meeting were the proposed capital improvement plan and follow up items from the March 23, 2010 budget workshop.

The first budget workshop was held on March 23, 2010. The following items were presented at the meeting:

- The proposed operating budget for all departments and all funds.
- The proposed service and program adjustments for the General Fund totaling \$14.7 million.
- The written report about the community's feedback regarding the proposed program and service adjustments.
- The proposed revenue enhancement opportunities.

Council was provided the FY 2011 budget workbook during the week of March 15, 2010.

On February 16, 2010, Council reviewed the strategy for balancing the GF operating budget for FY 2010-11 in preparation for the first budget workshop scheduled for March 23, 2010.

**Community Benefit:** Glendale's budget is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's direction for public services, operations and capital facilities and equipment. It also provides the community with a better understanding of the city's ongoing needs for stable revenue sources to fund public services, ongoing operations and capital facilities and equipment.

The budget provides Council, residents and businesses with a means to evaluate the city's financial stability.

**Public Input:** The preliminary budget book for FY 2010-11 and the corresponding council communication were posted publicly for the May 25, 2010 evening meeting per state requirements.

All budget workshops were open to the public and were posted publicly per state requirements. The Council budget workbook materials were posted publicly along with the meeting agenda.

Community-wide public meetings on the proposed program and service adjustments for FY 2010-11 occurred on March 3, 4, and 8, 2010. A document summarizing the \$14.7 million in proposed program and service adjustments was posted publicly in advance of the meetings. The public also was given the opportunity to provide feedback on the proposed program and service adjustments through the city's website and a telephone hotline, both of which were available through the close of business on March 11, 2010. A total of 200 responses were received plus 52 citizens spoke at the public meetings.

Public notices were printed in the May 27 and June 3, 2010 issues of *The Glendale Star* regarding the date, time and location for the public hearings regarding the FY 2010-11 final budget and the FY 2010-11 property tax levy as well as the date for the adoption of the property tax levy.

**Budget Impacts & Costs:** It is estimated that the FY 2010-11 primary property tax rate will generate approximately \$3.7 million and the FY 2010-11 secondary property tax rate will generate approximately \$24 million for a total of approximately \$27.7 million.

**Recommendation:** Conduct a public hearing on the FY 2010-11 property tax levy including the primary property at \$0.2252 per \$100 of assessed valuation and the secondary property tax rate at \$1.3699 per \$100 of assessed valuation. The total property tax rate will remain unchanged at \$1.5951, the same rate in effect during FY 2009-10. Adoption of the FY 2010-11 property tax levy is scheduled for the June 22, 2010, City Council meeting.

## **PUBLIC HEARING RESOLUTION**

### **19. FISCAL YEAR 2010-11 FINAL BUDGET ADOPTION HEARING**

**Purpose:** This is a request for the City Council to review the proposed FY 2010-11 final budget, conduct a public hearing on the final budget and convene a special meeting to adopt a resolution formally approving the final operating, capital, debt service, and contingency appropriation budget.

**Council Strategic Goals or Key Objectives Addressed:** Council's goals continue to serve as the foundation for the development of the city's annual budget regardless of whether the economy is growing or contracting. Vision, innovation, partnerships, and dedicated employees continue to play a central role in making the city's efforts over the past year rewarding and successful in areas of key importance to Council.

**Background:** Arizona state law requires the governing board of cities, towns and counties to conduct a public hearing and then convene a special meeting to adopt a resolution approving the final annual budget. The regular evening meeting does not need to be adjourned to convene and conduct the special meeting required for the budget adoption.

Council approval of the budget will set the maximum level of expenditures for FY 2010-11. Adjustments and reallocation of appropriation authority may be made after adoption of the budget, but the total amount of appropriation cannot be increased.

A series of Council budget workshops were conducted in February and March 2010 to review the proposed FY 2011 budget for revenues and expenditures.

While the current economic environment has presented its share of challenges for local and state government, the City of Glendale continues to look towards the future with optimism, flexibility and resilience. Vision, innovation, partnerships, and dedicated employees continue to play a central role in making the city's future efforts rewarding and successful despite the difficult economy.

This outlook is a result of City Council's continued focus on enhancing fiscal strength through quality economic development and the continuation of strategic investments that build upon those made over the last several years. This outlook also is the result of the strategic

management of constrained city resources. Consequently, the city's FY 2011 budget continues to provide resources to maintain high quality, core services while moving forward with efforts that ensure a positive, sustainable future.

The FY 2011 operating and capital budgets are based on Council's continued vision of 'one community' and the supporting strategic goals that Council reconsidered at a December 2009 retreat.

The budget strategy for FY 2011 is built around a strategic, business-based and service-based approach that will be implemented in phases over several months. This approach includes a mix of ongoing and one-time budget measures that result in a balanced budget. The phased budget strategy is appropriate for a service organization like the city because it takes the organization through a series of steps that are designed to attain a fiscally responsible budget while not severely diminishing the valuable services the city provides to the community.

This budget strategy also sustains core city services as defined by City Council strategic goals. These core services are health and safety related such as emergency response services provided by the Police and Fire Departments. This strategy was confirmed by input from citizens through three communitywide public meetings that were held to solicit feedback on the proposed service and program adjustments.

In conjunction with the expenditure reduction measures are efforts to enhance revenue opportunities to improve cost recovery and to pursue innovative means for seeking additional revenue sources. The revenue enhancement measures total \$2.9 million of new revenue expected for FY 2011.

Even with the program and service adjustments included in the FY 2011 budget, employees will remain focused on implementing City Council's strategic goals.

**Previous Council/Staff Actions:** The FY 2010-11 preliminary operating, capital, debt service, and contingency appropriation budget was presented to Council on May 25, 2010. Council adopted a resolution accepting it and gave notice of public hearings for the final budget and property tax levy for June 8, 2010 as well as for the adoption of the property tax levy on June 22, 2010.

The second budget workshop was held on March 30, 2010. The items addressed at the meeting were the proposed capital improvement plan and follow up items from the March 23, 2010 budget workshop.

The first budget workshop was held on March 23, 2010. The following items were presented at the meeting:

- The proposed operating budget for all departments and all funds.
- The proposed service and program adjustments for the General Fund totaling \$14.7 million.

- The written report about the community's feedback regarding the proposed program and service adjustments.
- The proposed revenue enhancement opportunities.

Council was provided the FY 2011 budget workbook during the week of March 15, 2010.

On February 16, 2010, Council reviewed the strategy for balancing the GF operating budget for FY 2010-11 in preparation for the first budget workshop scheduled for March 23, 2010.

**Community Benefit:** Glendale's budget is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's direction for public services, operations and capital facilities and equipment. It also provides the community with a better understanding of the city's ongoing needs for stable revenue sources to fund public services, ongoing operations and capital facilities and equipment.

The budget provides Council, residents and businesses with a means to evaluate the city's financial stability.

**Public Input:** All budget workshops were open to the public and were posted publicly per state requirements. The Council budget workbook materials were posted publicly along with the meeting agenda.

Community-wide public meetings on the proposed program and service adjustments for FY 2010-11 occurred on March 3, 4, and 8, 2010. A document summarizing the \$14.7 million in proposed program and service adjustments was posted publicly in advance of the meetings. The public also was given the opportunity to provide feedback on the proposed program and service adjustments through the city's website and a telephone hotline, both of which were available through the close of business on March 11, 2010. A total of 200 responses were received plus 52 citizens spoke at the public meetings.

Public notices were printed in the May 27 and June 3, 2010 issues of *The Glendale Star* regarding the date, time and location for the public hearings regarding the FY 2010-11 final budget and the FY 2010-11 property tax levy as well as the date for the adoption of the property tax levy.

**Budget Impacts & Costs:** The annual budget (all funds) for the city is divided into four major components that include all appropriations for the city. The total budget, including all four components, is \$676 million for FY 2011. The four components and their respective total amounts for FY 2011 are as follows:

The *operating budget* finances the day-to-day provision of city services and totals \$339.5 million.

The *capital improvement budget* funds the construction and repair of city assets including roads, public amenities and other infrastructure throughout the city. The capital improvement budget totals \$194.2 million.

The *debt service budget* is used to repay money borrowed by the city, primarily for capital improvements, and amounts to \$84.8 million.

The final component of the budget is the *contingency appropriation*, which is made up of fund reserves and is available to cover emergency expenses or revenue shortages should they arise during the fiscal year. The contingency appropriation for this fiscal year totals \$57.5 million.

**Recommendation:** Conduct a public hearing on the proposed final budget and then convene in a special meeting, waive reading beyond the title, and adopt a resolution approving the FY 2010-11 final budget.

## **SPECIAL BUDGET MEETING (TO ADOPT FISCAL YEAR 2010-11 FINAL BUDGET)**

### **ADJOURN SPECIAL BUDGET MEETING AND RECONVENE REGULAR COUNCIL MEETING**

#### **RESOLUTION**

#### **20. [MEMORANDUM OF UNDERSTANDING WITH A POTENTIAL BUYER OF THE PHOENIX COYOTES](#)**

**Purpose:** This is a request for City Council to adopt a resolution authorizing the City Manager to enter into a Memorandum of Understanding (MOU) with a potential buyer of the Phoenix Coyotes. The MOU will be forwarded to the National Hockey League (NHL) for their consideration. The NHL, as the current owner of the Phoenix Coyotes, will decide who the new owner will be.

**Council Strategic Goals or Key Objectives Addressed:** This request supports the Council's goal of one community with quality economic development in our entertainment district and keeping with the positive image of Glendale to residents and tourists.

**Background:** In May 2009, the Coyotes Hockey, LLC and its affiliated entity, Arena Management Group, LLC (collectively referred to as the "Coyotes") filed for federal bankruptcy protection.

During the bankruptcy proceedings, the NHL purchased the assets of the Coyotes but did not assume the Arena Management, Use and Lease Agreement.

Discussions have now reached a point where all parties desire to commit to more formal and detailed agreements.

**Previous Council/Staff Actions:** Staff brought this item forward on April 13, 2010.

There was information that was not available at the time of the April 13th presentation to Council. Subsequently, information has been provided allowing this item to be brought forward.

**Recommendation:** Waive reading beyond the title and adopt a resolution authorizing the City Manager to enter into a Memorandum of Understanding with Ice Edge Team, LLC.

## **NEW BUSINESS**

### 21. [COUNCIL SELECTION OF VICE MAYOR](#)

**Purpose:** In accordance with the Charter and pursuant to City Council Guidelines, Council will designate among its members a vice mayor.

**Background:** The Glendale City Charter provides for the composition of the Council. The Charter states:

Art. II, Sec. 7. Vice Mayor.

The council shall designate one (1) of its members as vice mayor, who shall serve in such capacity at the pleasure of the council. The vice mayor shall perform the duties of the mayor during the mayor's absence or disability.

Council adopted the City Council Guidelines at the May 26, 2009 Council meeting. As stated in the City Council Guidelines, nominations were indicated by Councilmembers at the June 1, 2010 workshop.

**Action:** The Mayor will accept a motion or motions, call for a second, and conduct a vote of the Council that shall, by virtue of assent of a majority, designate one of its members as vice mayor.

## **REQUEST FOR FUTURE WORKSHOP AND EXECUTIVE SESSION**

### **CITIZEN COMMENTS**

**If you wish to speak on a matter concerning Glendale city government that is not on the printed agenda, please fill out a Citizen Comments Card located in the back of the Council Chambers and give it to the City Clerk before the meeting starts. The City Council can only act on matters that are on the printed agenda, but may refer the matter to the City Manager for follow up. Once your name is called by the Mayor, proceed to the podium, state your name and address for the record and limit your comments to a period of five minutes or less.**

### **COUNCIL COMMENTS AND SUGGESTIONS**

### **ADJOURNMENT**

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03 (A)(2));
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).