

AGENDA
AVIATION ADVISORY COMMISSION
6801 N. GLEN HARBOR BLVD.
GLENDALE, ARIZONA 85307
AIRPORT CONFERENCE ROOM
MARCH 10, 2010
7:00 P.M.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

Aviation Advisory Commission Meeting of February 10, 2010.

IV. BUSINESS FROM THE FLOOR

The Commission will now consider business from the floor. If anyone present has any business, which does not concern an item on the agenda, the Commission asks that you stand, be recognized by the Chairperson, state your name and address for the record and make your presentation. We ask that you limit your remarks to five minutes. If your matter requires more time, we ask that you submit your item to the Airport Manager for inclusion in next month's regular agenda.

According to Arizona State Law, unless an actual emergency exists, the Aviation Advisory Commission can only act on those matters, which are covered on today's agenda. The facts concerning whether or not this matter is an actual emergency, should be brought to the Commission's attention at this time. Matters presented to the Commission at this time may be referred to the City staff for placement on a future agenda.

V. AIRPORT BUSINESS

1. Open Meeting Law Booklet

Summary: Commissioner's absent from February 10, 2010 meeting will receive copies of the Open Meeting Law Booklet provided by the city of Glendale Clerk's Office in keeping with Arizona Revised Statutes, 38 431.01G. No action is required.

2. Ordinance No. 1741, New Series, Article III. Aviation Advisory Commission

Summary: During the January 13, 2010 meeting the Commission recommended the Glendale Municipal Aviation Advisory Commission Bylaws, as drafted, be forwarded to City Council for approval. The Government Services Committee (GSC) on March 2, 2010 reviewed the Bylaws and voted to have the Bylaws presented to the full City Council

after the insertion of the number of voting members on the Commission. The additional language was added to Section 204. Quorum, "The Commission is composed of seven (7) voting members and...." It is recommended that the Commission discuss the change and decide whether to support the document or not.

3. Rules and Regulations Sub-Committee Update

Summary: During the January 13, 2010 meeting it was decided that further discussion and clarification was needed on the following Sections 2-10, 2-11 e, and 2-11 h. The discussion will be lead by Commissioner's Cohoe and Irons. It is recommended that the Commission discuss changes and decide whether the Draft Rules and Regulations Revised 2010 should be submitted for further departmental agency reviews.

Section 2-10. Fines for Unauthorized Maintenance and Repairs

Hangar associations and managers that have aircraft owners that perform, or have performed, maintenance on their aircraft in violation to these Rules and Regulations, shall be subject to the following fines:

- a. First offense: \$100.00*
- b. Second Offense: \$250.00*
- c. Third Offense: \$500.00 and eviction off of the Airport.*

Section 2-11. Aircraft Storage Hangars

e. If it is determined that there is no aircraft based in a hangar, the owner/tenant will have three months to base an aircraft in the hangar, or vacate. During the time there is no based aircraft, the hangar must remain completely empty.

h. Batteries shall be charged only while the owner; operator or tenant is in attendance.

3. Security Sub-Committee Update

Summary: Vice Chair Scott will report on the Security Sub-Committee meeting held on February 23, 2010. Sub-Committee members are Vice Chair Scott, and Commissioner's Kelly and Duggins'.

Grant Information

*The funds envisioned for security cameras at the airport are part of a Department of Justice (DOJ) Community Oriented Policing (COPS) technology grant. The city was notified 19 May 2008 of eligibility for this grant and the grant was awarded October 2008 and accepted by the City Manager on 21 November 2008. **The grant ends on December 2010, however all purchasing decisions must be made by 1 April 2010 to allow***

for acquisition and installation time, as well as, time to process all invoices and request reimbursement for the city.

*The purpose of the grant was to increase surveillance and reduce crime in and around critical infrastructure and/or key resources (CIKR) in the City of Glendale. The Glendale Municipal Airport was identified as a CIKR facility in the latest list of CIKR facilities provided by the Arizona Counter-Terrorism Information Center (ACTIC). The grant can provide an estimated \$35,331.91 towards this project estimated at \$40,331.91. The remaining \$5,000 would be provided by **funds identified in the CIP** budget for FY2011 of the municipal airport. The equipment provided by this grant not only provides for the cameras themselves but also a 54 Mbps wireless connection from the airport administration building to the city fiber optic network alleviating the need for one of the T-1 lines currently providing service to that building and negating the need for an \$160K fiber trenching project to provide the admin building with fiber optic cable.*

It is recommended that the Commission discuss the grant provided through the COG Homeland Security Department and decide whether to support utilizing \$5,000 from airport CIP funds budgeted in FY2011.

4. Annual Retreat Sub-Committee Update

Summary: Chair Dietzman and Commissioner Kelly will report on the Annual Retreat Sub-Committee meeting held March 3, 2010. No action is required at this time.

5. Aviation Advisory Commission Sub-Committees

Summary: Consider forming sub-committees for aviation items that the Commissioner's would like to research and provide recommendations on. It is recommended that the Commission discuss topics and appoint members to serve on the sub-committees.

VI. STAFF REPORTS UPDATE (Discussion Only)

1. Bylaws
2. Operations
3. CIP Projects

VII. NEW BUSINESS (Future Agenda Items)

VIII. NEXT MEETING TIME

The next meeting will be held at 7:00 p.m. in the second floor conference room of the airport terminal building on Wednesday, April 14, 2010.

IX. COMMISSION COMMENTS AND SUGGESTIONS

X. ADJOURNMENT

SPECIAL ACCOMMODATIONS

Please contact airport personnel at (623) 930-2188, at least three (3) days prior to the meeting for special accommodations. Hearing impaired persons please use the Arizona Relay Service at: 711