

**APPROVED MINUTES
AVIATION ADVISORY COMMISSION
GLENDALE MUNICIPAL AIRPORT
6801 N. GLEN HARBOR BLVD.
GLENDALE AVIATION CONFERENCE ROOM
GLENDALE, AZ 85307
MARCH 11, 2009
7:00 P.M.**

I. CALL TO ORDER

II. ROLL CALL

Present:	Commissioner Chair	Carl Dietzman
	Commissioner Vice-Chair	Bill Scott
	Commissioner	Bill Kelly
	Commissioner	Ron Cohoe
	Commissioner	Marcio Moreno

Absent:	Commissioner	Bob Irons
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Attendees:	Airport Administrator	Judy Skeen
	Airport Sr. Secretary	Shary Smith
	Airport Tower Manager	Basil Allen (Mike)
	City Fire Department:	Tim Pirtle
		Charles Jenkins
	Luke Air Force Base:	Ernesto Verger
		Tim Quallers
		Bill Gillies
	Air Evac:	Scott Crawford
		Melissa Palgute
		Scott B.
	Buckeye Airport	Anne Quigley

III. APPROVAL OF MINUTES

Commissioner Scott made a motion to accept the minutes from the February 11, 2009 meeting as presented. Commissioner Moreno seconded the motion and the minutes were approved.

IV. BUSINESS FROM THE FLOOR

None

V. AIRPORT BUSINESS

A. **Air Evac Emergency Helicopter:**

Mr. Tim Pirtle with the City's Fire Department, which partners with Air Evac on the Halo Project at the airport, explained the emergency operations and the value of this project to the community and that it is a cost effective tool for the City's Fire Department. The Air Evac helicopter carries a registered nurse and paramedic 24/7, 365 days a year and services all areas of the valley, but primarily the west valley. There are sixteen helicopters across the state, with about half in Phoenix.

B. **Luke Days:**

Mr. Bill Gillies with Luke Air Force Base introduced Major Healey and Major Verger, who explained the TFR's impact to airspace from Thursday through Sunday, March 19 - March 22.

Luke Days will be open to the public on Saturday and Sunday, March 21 & 22. There will be Air Force Wings, Thunderbirds, P51's, F22, A10, P40, P51, CV22, C17, and aerobatics by Ed Hamill, a reserve pilot from Luke Air Force Base. Glendale's Police Department will provide security for the airport.

C. **Letters of Agreement:**

Mr. Mike Allen, Tower Manager, discussed the Letters of Agreement between the tower and airport with the Commissioners.

1. Aircraft classified as B-III or greater operating at Glendale Municipal Airport and how the tower maneuvers aircraft.
2. Glendale's Airport Acrobatic Box has one authorized person at Glendale, Mr. Hamill, who has his FAA paperwork and waiver in place.
3. Operation of airfield lighting aids as to who operates and when.
4. Banner tow operations has only one currently that operates.
5. Braking action reports are tests on runway, heavy rains and rarely used.
6. Glendale Airport emergency service with police and fire department responses.
7. Evacuation of Glendale Tower for natural disasters, winds if over 70 knots, evacuate tower and go to terminal building.
8. Helicopter flight operations at Glendale Airport are with air patterns on the west side of the field and to stay within one mile of the airport.
9. Taxiways and Runways are movement areas, all others are non-movement areas. Before aircraft can go on the taxiway, pilots call the tower for clearance and safety.

VI. AIRPORT ADMINISTRATOR UPDATE

- A. Ms. Skeen provided an update to the Commission on leases and sub-leases. The City consented to a sub-lease office space for a simulator between Valley Aviation Services and Arizona Aviation.
- B. Ms Skeen updated the Commission on Lux Air fuel sales and flowage comparisons for the month of February 2009. Down 21,000 from last February 2008, but when combined January and February 2009, only down 2,000.
- C. Mr. Allen, Control Tower Manager, updated the Commission on Tower Operations up 2,392 for February 2009. Some of this is due to the flight school. The airport has G-5's and G-4's landing here. Air traffic has not had to slow down when sport events are being held at the Spring Training Facility. There had been a general aviation incident with a tail dragger experimental plane.
- D. Ms. Skeen provided an update on revenues and expenses compared to budget.
- E. Ms. Skeen will e-mail Commissioners when public meeting will be held for the Airport's Master Plan Update process.
- F. Ms. Skeen provided the Commission with the following various updates for airport activities from February and upcoming in March. President Obama was in Phoenix for February and air traffic was diverted here to Glendale Airport in February. Ms. Skeen attended a two hour course on diligence due with environmental issues, environmental tracking system course to manage when permits are due and keep the airport on track. FAA weed control and erosion grant will provide products that are safe to be used at the airport. Military parachuting happened in the Phoenix area. Luke Days events are open to the public March 21 & 22. The City is holding a basic training class that is offered to Commissioners March 25. The NCAA "Sweet Sixteen" sport event to start on March 26 through the weekend. Lux Air is holding Porsche Day Event March 26 with a drive track area set up. Part of the control tower grant was able to supply the shades for the tower windows. Ms. Skeen had a student for government day at the airport, whose father is a local pilot.
- G. Ms. Skeen updated the Commission on hangar and terminal offices inspections that are going well, with very little non-compliance.

VII. NEW BUSINESS (Future Agenda Item)

1. Retreat information and tower tour.
2. Airport security, gates, etc., police being assigned to the airport.

VIII. NEXT MEETING TIME

April 8, 2009

Meeting time is scheduled at 7:00 p.m. on the second Wednesday of the month.

IX. ADJOURNMENT

Commissioner Moreno made a motion to adjourn the meeting. Commissioner Scott seconded the motion and the meeting adjourned at 8:30 p.m.