

**MINUTES OF THE  
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM**

**GLENDALE LOCAL FIRE BOARD**

**September 2, 2009 – 8:00 a.m.**  
City Hall, 4<sup>th</sup> Floor Conference Room  
5850 W. Glendale Ave.  
Glendale, AZ

**MEMBERS PRESENT:** Larry Clark, Citizen Board Member, Acting Chair  
John Holland, Fire Board Member  
Mark Manor, Fire Board Member

**STAFF PRESENT:** Jim Brown, Asst. Human Resources Director and Acting Board Secretary  
Nick DiPiazza, Chief Deputy City Attorney

**MEMBERS ABSENT:** Mayor Elaine Scruggs, Chair  
City Manager Ed Beasley, Board Member

**STAFF ABSENT:** Patty Frey, Deputy Fire Chief

**Call to Order**

Larry Clark, Acting Chair, called to order the Local Fire Board meeting at 8:27 a.m.

**Review and Approval of the March 25, 2009 Local Fire Board Meeting Minutes**

The Minutes of the March 25, 2009 Local Fire Board meeting were reviewed. Mark Manor moved to accept the Minutes as presented. John Holland seconded the motion. The Board voted and passed the motion unanimously.

**Review and Approval of Application for Enrollment into the Deferred Retirement Option Plan (“D.R.O.P.”) – James Higgins**

The Local Fire Board reviewed James Higgins’ D.R.O.P. enrollment application. James Higgins, Assistant Fire Chief, has 32 years of credited service. He has elected to participate in the Deferred Retirement Option Plan (“D.R.O.P.”) for a period of sixty (60) months effective May 30, 2009. On and after this date, the employee and employer contributions will cease to be made to the Public Safety Personnel Retirement System (“P.S.P.R.S.”). He must terminate employment with the City of Glendale Fire Department on or before May 29, 2014. He has been a member of PSPRS since August 6, 1979.

Mark Manor made a motion to approve the D.R.O.P. enrollment application submitted by James Higgins, Assistant Fire Chief. John Holland seconded the motion. The Board voted and passed the motion unanimously.

**Review and Approval of Application for Retirement from Deferred Retirement Option Plan (“D.R.O.P.”) – Patrick J. Berkel**

The Local Fire Board reviewed Patrick J. Berkel’s D.R.O.P. retirement application. Patrick J. Berkel, Deputy Fire Chief, has 32 years of credited service. He had elected to participate in the D.R.O.P. for a period of sixty (60) months beginning on March 25, 2009. On or after this date, employee and employer contributions ceased to be made into the Public Safety Personnel Retirement System (“PSPRS”). He was required to terminate his employment with the City of Glendale Fire Department on or before April 18, 2014.

John Holland moved to approve the D.R.O.P. retirement application submitted by Patrick J. Berkel, Deputy Fire Chief. Mark Manor seconded the motion. The Board voted and passed the motion unanimously.

**Review and Approval of Application for Retirement from Deferred Retirement Option Plan (“D.R.O.P.”) – James H. Wetherald**

The Local Fire Board reviewed James H. Wetherald’s D.R.O.P. retirement application. James H. Wetherald, a Fire Captain, has 20.0 years of credited service. He had elected to participate in the D.R.O.P. for a period of sixty (60) months beginning on June 23, 2004. On or after this date, employee and employer contributions ceased to be made into the Public Safety Personnel Retirement System (“PSPRS”). He was required to terminate his employment with the City of Glendale Fire Department on or before June 28, 2009.

Mark Manor moved to approve the D.R.O.P. retirement application submitted by James H. Wetherald, Fire Captain. John Holland seconded the motion. The Board voted and passed the motion unanimously.

**Commencement of Executive Session**

Larry Clark recessed the Open Session and convened into Executive Session to review and discuss the medical evaluations for four (4) Fire personnel.

The Board adjourned the Executive Session and reconvened into Open Session to vote on the admission of four (4) Fire personnel into the PSPRS with the pre-existing conditions noted on the medical evaluations.

**Review and Approve Fire Medical Evaluations for Pre-Existing Conditions**

John Holland made a motion to accept the four (4) applications for the following Fire personnel into the PSPRS with the pre-existing conditions noted on the Glendale Fire Department Health Center medical evaluations:

John L. Loomis  
Matthew J. Miltner

John C. Sindle  
Christopher A. Solarez

Mark Manor seconded the motion. The Board voted and passed the motion unanimously.

**New Business**

Jim Brown, Asst. Human Resources Director and Acting Board Secretary, requested that the Board consider giving authorization to the PSPRS Board Secretary to sign all PSPRS applications when the Board cannot meet at a regularly scheduled meeting. This authorization would facilitate processing the applications in a timely manner. The applications would still need to be approved by the PSPRS Board at their next meeting.

Nick DiPiazza, Chief Deputy City Attorney, advised that this type of action should be placed as an agenda item at another meeting. The action could then be reviewed, and if approved, be made a permanent part of the Board Minutes. Mr. Brown stated that he will ask that this item be placed on the next PSPRS Fire Board agenda.

**Adjournment**

Larry Clark adjourned the Local Fire Board meeting at 8:40 a.m.

Submitted by:

Jim Brown  
Acting Board Secretary