

**SUMMARY MINUTES  
HOUSING ADVISORY COMMISSION MEETING**

**CITY OF GLENDALE, ARIZONA  
5850 WEST GLENDALE AVENUE  
ROOM B-3**

**MONDAY, SEPTEMBER 28, 2009  
6:00 p.m.**

Members Present

Philip Reina, Chairperson  
Thomas Castaldo, Vice-Chairperson  
Jeffery Hyvarinen, Commissioner  
Michael Buettner, Commissioner  
Donna Duggins, Commissioner

Staff Members Present

Erik Strunk, Director  
Cathy Gorham, Interim Deputy City Manager  
Elaine Adamczyk, Acting Housing Administrator  
Diana Whittle, Senior Management Assistant  
Erin O'Neil, Senior Management Assistant  
Lois Brooks, Senior Secretary

**I. CALL TO ORDER**

Chairperson Philip Reina called the meeting to order at 6:00 p.m.

**II. ROLL CALL**

**III. APPROVAL OF THE MINUTES OF THE MARCH 23, 2009 COMMISSION MEETING**

A motion was made to approve the minutes by Vice-Chairperson Thomas Castaldo and seconded by Commissioner Jeffery Hyvarinen. The motion carried unanimously.

**IV. BUSINESS FROM THE FLOOR**

None

**V. INTRODUCTIONS AND OVERVIEW**

Staff went over changes in personnel within the city organization and at Community Housing. No action taken.

**VI. REVIEW OF REQUIRED COMMUNITY HOUSING REPORTS**

Staff provided an overview of reports that the US Department of Housing and Urban Development requires all housing authorities to electronically submit at the end of each fiscal year. No action taken.

**VII. SECTION 8 PROGRAM CHANGES**

Staff provided an overview of program changes that have been implemented to maximize resources in the current economic condition. No action taken.

**VIII. COMMUNITY HOUSING GRANT AWARDS AND APPLICATIONS**

Staff went over several funding awards that have been received over the summer and will be receiving over the next several months. No action taken.

**IX. HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP)**

Staff gave an overview of the federally funded HPRP program that the city recently received approval to administer. No action taken.

**X. QUARTERLY CAPITAL FUND UPDATE**

Staff provided an update on the new five-year public housing capital improvement plan. No action taken.

**XI. STAFF PRODUCTIVITY REPORT**

Staff provided information on key activities over the past few months. No action taken.

**XII. COMMISSIONER COMMENTS AND SUGGESTIONS**

The commission provided staff members with suggestions for upcoming meetings. No action taken.

**XIII. ADJOURNMENT**

A motion was made by Commissioner Michael Buettner, and seconded by Vice-Chairperson Thomas Castaldo, to adjourn. The motion carried unanimously, and the meeting was adjourned at 7:55 p.m.

ATTEST:

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Chairperson

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Secretary