

**City of Glendale**  
Code Compliance  
**Security Board-Up Specifications**

**General:**

- If field conditions require any deviation from these specifications, the assigned code inspector must approve the changes **prior** to commencement of work.
- Unless otherwise specified, all broken or damaged windows, doors or other openings that are readily accessible shall be secured.
- All exterior exposed wood used for security board-up must be sealed with a neutral color (white/off-white) exterior paint.
- All openings shall be secured with one piece of plywood unless the opening requires material larger than a 4' x 8' sheet. For details see **Diagram A.**

**Doors:**

- Exterior door openings shall be secured by tightly fitting a piece of plywood into the opening. The plywood shall be secured with screws at each corner and at a minimum of eight (8) inches on center along the edges of the plywood. All screws shall penetrate into solid wood a minimum of one (1) inch.

**Windows:**

- If decorative items such as shutters, etc. interfere with the board-up they are to be carefully removed and placed inside the dwelling.
- Where applicable, all bolts should be tightened carefully to avoid damage to interior finishes.
- For details see **Diagram B.**

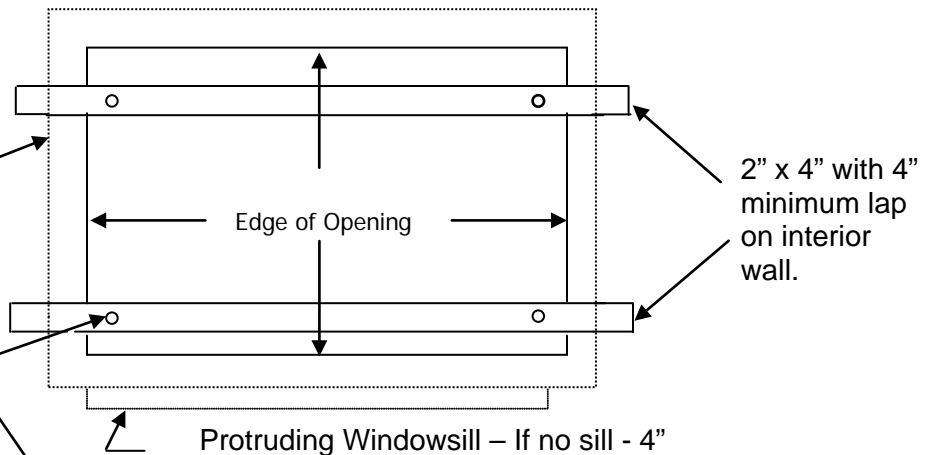
**Attic Access Openings:**

- Attic access openings in carport ceilings shall be secured by attaching a piece of plywood over the opening. The plywood shall be fastened with screws into the ceiling joists. Screws shall be placed at each corner and at a minimum of eight (8) inches on center along the edges of the plywood. All screws shall penetrate into solid wood a minimum of one (1) inch.

**Diagram**

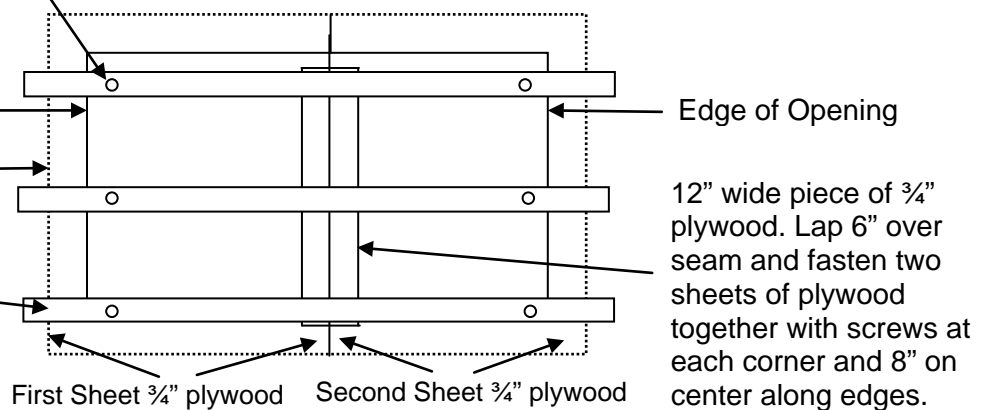
3/4" CDX plywood w/minimum 4" lap on exterior of opening. One sheet of plywood only unless opening is greater than 4' x 8' (See Diagram A).

3/8" minimum carriage bolts with exterior washer 1/4" larger than bolt size. Washer and double nuts on inside. Install 3/8" carriage bolts as close to all four (4) corners as possible.



**Diagram**

Edge of Opening  
4" lap on exterior of opening  
2" x 4" with 4" minimum lap on interior wall.



12" wide piece of 3/4" plywood. Lap 6" over seam and fasten two sheets of plywood together with screws at each corner and 8" on center along edges.